



JOB DESCRIPTION

Position: **Audio Technician**

Reports to: **Audio Director**

Position Status: **Regular Full-Time Exempt**

Department : **Production Arts**

Effective: **May 2009**

Replaces: **New Position**

Position Number: **RC-11-09**

Posting Date: **May 29, 2009**

1st Closing Date: **June 5, 2009**

Position Summary: This position will be responsible for providing audio support for various church productions including weekend services, mid-week and off-site events. This position is responsible for supporting all audio aspects for sanctuary events, and also supports post-production audio recording and editing using Pro Tools.

Job Responsibility and Duties:

1. Responsible for fulfilling audio requirements for all church functions.
2. Responsible for fulfilling audio aspects of video production for specified projects.
3. Follows up on the scheduling, repair, and maintenance of equipment.
4. Cultivates new relationships with audio volunteers and invests in the growth of their technical skills.
5. Participate in necessary production meetings, staff meetings, rehearsals, and event pre-production days.
6. Responsible for fulfilling audio requirements for para-church functions as necessary.

The above summary of duties represents the major tasks and duties. This is not intended to be an exhaustive list of all responsibilities. Therefore, the individual may perform other related tasks under the direction of the Audio Director.

Job Skills and Requirements:

1. Technical ability to work on a variety of audio systems.
2. Proficient in mixing both House Sound and Monitors from a digital audio console.
3. Proficient in Pro Tools Audio Recording and Editing.
4. Proficient on Apple computer systems.
5. Excellent communication, and conflict resolution skills.
6. Flexibility to work in a fast-paced deadline-oriented environment.
7. Servant attitude, Teachable spirit, and Team-focused mindset.

Expectations of Staff:

1. Christ-centered behavior at all times. i.e. treating people with dignity, respect, compassion and integrity.
2. For all grievances, follow Matthew 18 and Ephesians 4:15.
3. Proactive participation in the Governance system.
4. Successful completion of a background check.
5. Pleasant and professional personality and appearance.
6. Regular attendee of a Rock Weekend service.
7. Regular involvement in Rock Church activities, ministries and events.
8. Attendance at all mandatory meetings (and events, as needed).
9. A tithe of 10% to the Rock.
10. Signed acknowledgement of the Rock Church Statement of Faith.
11. Adheres to policies and procedures as stated in the Rock Church employee handbook.
12. Registered and active in the Rock A.R.M.Y.

Physical Requirements

Ability to function independently and ability to speak. Physically able to lift up to 65 lbs. (with or without assistance). This position also may require long periods of standing up and walking.