

## Job Opportunity



## Competitive

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**Position:** Outreach Director

**Job Vacancy Notice#:** RC-18-08

**Location:** The Rock Church

**Salary Range:** Negotiable Depending on Experience

**Employment Category:** Regular Full-Time, Exempt

**Opening Date:** 20 May 2008

**Closing Date:** 27 May 2008

**Area of Consideration:** Open to current staff only.

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**Brief Description of Major Duties:** Incumbent is responsible for the daily operations and management of the Outreach (Baby Rock) Ministries. Collaborates with the Send Ministries Pastor and Rock Church Staff for the purpose of Saving, Equipping and Sending out soul winners for Jesus Christ.

**Qualifications & Requirements:** Responsible for the overall management and completion of major Outreach Ministry events (i.e., Ministry Fairs, Baptisms, etc). Implements and manages Evangelistic Outreach Leadership Training for Baby Rock Outreach Ministries. Oversee Ministry Business Development for all Baby Rock Outreach Ministries to expand their Ministries and provide the resources to become self sufficient and successful. Manage an online resource for Baby Rock Leaders to access information and resources, ask questions, and comment on Baby Rock Ministry needs. Actively develops new Baby Rock Ministries through the ministry application process. Ministries will be placed within the following categories. 1. Outreach, 2. Hope & Support, 3. Music & Arts, 4. New Ministry (i.e. Missions) Responsible for developing and maintaining relationships with Outreach Pastors and Directors with churches throughout San Diego County to build partnerships and expand Outreach Ministry Network. As a Pastor in training grows spiritually and in knowledge in urban ministry, and or apologetics.

The above summary of duties represents the major tasks and duties. This is not intended to be an exhaustive list of all responsibilities. Therefore, the individual may perform other related tasks under the direction of the Send Ministry Pastor.

Christ-centered behavior, i.e., treating people with dignity, respect, compassion and integrity at all times. Bachelor's degree preferred and/or 3-5 years of relevant workforce development experience required. Pleasant personality (i.e., speaking to people on the phone, visitors and staff). Ability to work well under short deadlines, manage multiple priorities, recognize and respond to urgent requests, and quickly adjust to changing priorities. Must be self-motivated and able to take a task or project through completion. Excellent communicator: must be able to articulate clearly both in spoken and written form. Demonstrated ability to react quickly and remain calm in emergency situations. Strong relationally and the ability to oversee and lead. Ability to recognize and maintain confidentiality as appropriate. Proficient in MS Window operating system. Self-motivated and flexible with strong organizational skills. Ability to work independently or in a team-oriented environment. Regular involvement in the Rock Church activities and events. Signed acknowledgement of the Rock Church Statement of Faith. Adheres to policies and procedures as stated in the Rock Church employee handbook. Member of the Rock Church A.R.M.Y.

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To be considered for this position, outside applicants are required to complete Application for Employment; in-house applicants are to submit an updated resume. Employee's performance and attendance record will be taken into consideration at the time of the selection process. Selection for an interview does not guarantee promotion or appointment to the position. As part of the employment process, The Rock Church may obtain a Criminal Record Check.

The Rock Church provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify Human Resources. The decision on granting reasonable accommodation will be on a case-by-case basis.

Full consideration will be given to all qualified applicants without regard to race, sex, color, age, physical handicap, or national origin. As a Christ-oriented, Bible-believing organization, The Rock Church does reserve the right to exercise preference on the basis of religion in all of its employment decisions.

*To apply please visit the website at [www.therocksandiego.org](http://www.therocksandiego.org) and fill out the application. Email application and resume to [hr@therocksandiego.org](mailto:hr@therocksandiego.org). Or mail application and resume to 2277 Rosecrans, San Diego CA 92106, Attn: Human Resources. All mailed applications must be received by the closing date to be considered for the position.*