

**Job Opportunity**



**Non-Competitive**

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**Position:** Mentoring Director

**Job Vacancy Notice#:** RC-36-06

**Location:** Miles Ahead Ministries

**Salary Range:** Negotiable Depending on Experience

**Employment Category:** Regular Full-Time, Exempt

**Opening Date:** 15 September 2006

**Closing Date:** 21 September 2006

**Area of Consideration:** Current Rock Employees and Volunteers in Miles Ahead

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**Brief Description of Major Duties:** Coordinate and/or oversee the development of Miles Ahead mentoring resources. This will involve primarily revamping "One Kid at a Time". Work with the San Diego School system to develop a clear plan of engagement that would involve identifying schools and opportunities for continuing education of students. Oversee and develop Curriculum to be taught in the schools i.e. Life Skills Development or Character Development combined with professional interest opportunities. Develop relationships in the community with business, civic leaders and athletes who would be willing to be involved in the program. Work with foster care and probation system to develop an efficient process for training and screening of all mentors. Work with the Rock IT department to develop a database to handle all churches and individuals who want to be a part of the mentor program. Develop and maintain ongoing relationships with Pastors and church leaders in San Diego. This will involve a continuous year to year recruiting, and encouraging of churches to be involved in the program. Provide quality curriculum, training and accountability for mentors who become a part of this ministry program. Work with the Communications department to develop a marketing strategy for this program. Each year the Mentoring Director will be responsible for developing a budget for the mentoring program. Along with this there would be the expectation that the Mentoring Director would assist in developing and implement an aggressive plan to raise the necessary dollars to continue to engage this important ministry. Assist in the hiring process of growing the team which will implement this program on a year to year basis.

**Qualifications & Requirements:** Christ-centered behavior, i.e., treating people with dignity, respect, compassion and integrity at all times. Must be gifted in administration. A four year college degree is preferred but not required. Must be a servant leader with the desire and ability to grow this ministry effort. Experience and background in working with students. Must have a heart for mentoring. Ability to work well under short deadlines, juggle multiple priorities, recognize and respond to urgent requests, and quickly adjust to changing priorities. Must be self-motivated and able to take a task or project through completion. Excellent communicator: must be able to articulate clearly both in spoken and written form. Strong relationally and the ability to oversee and lead. Demonstrated ability to research, produce answers and give clear direction. Computer literate with multiple programs. Regular involvement in the Rock Church activities and events. Signed acknowledgement of the Rock Church Statement of Faith. Adheres to policies and procedures as stated in the Rock Church employee handbook.

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To be considered for this position, outside applicants are required to complete Application for Employment; in-house applicants are to submit an updated resume. Employee's performance and attendance record will be taken into consideration at the time of the selection process. Selection for an interview does not guarantee promotion or appointment to the position. As part of the employment process, The Rock Church may obtain a Criminal Record Check.

The Rock Church provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify Human Resources. The decision on granting reasonable accommodation will be on a case-by-case basis.

Full consideration will be given to all qualified applicants without regard to race, sex, color, age, physical handicap, or national origin. As a Christ-oriented, Bible-believing organization, The Rock Church does reserve the right to exercise preference on the basis of religion in all of its employment decisions.

*To apply please visit the website at [www.therocksandiego.org](http://www.therocksandiego.org) and fill out the application and email application and resume to [hr@therocksandiego.org](mailto:hr@therocksandiego.org) . Or mail application and resume to Human Resources, 2448 Historic Decatur Road #105, San Diego CA 92106. All mailed applications must be received by the closing date to be considered for the position.*

