

BENEVOLENCE AID APPLICATION

BENEVOLENCE AID GUIDELINES

Benevolence is designed to provide emergency and supportive assistance to individuals and families, whom are a part of the ROCK Church family, to maintain their self-sufficiency. Benevolence is seen as a last resort, after exhausting multiple avenues to meet the current need. Below are requirements for this assistance.

Involvement in a Community Group and/or Ministry is **required** to receive assistance. Applications will **not be accepted** unless signed off and forwarded by Ministry and/or Community Group Leaders.

Requirements:

1. Applications must be signed by your Community Group or Ministry Leader.
2. Applicants must be regular tithers of the Rock Church.
3. Applicants must have a relationship with Christ and are sharing Him with others.
4. Currently involved in a ministry or Community Group here at the Rock Church.
5. Exact amount must be requested.
6. Company name must be provided to pay the bill directly.

Guidelines:

The applicant will be asked to share their needs with their Ministry and/or Community Group Leader. Applications will only be accepted from Community Group or Ministry Leaders. This ensures that your Rock Church family is aware of your needs and can proceed in the way God directs them.

- The Rock Church will not make payments to automobile accounts, extended phone bills or other luxury debt (i.e. car insurance, cable bills, airline tickets).
- All bills are paid directly to the company (i.e. SDG&E, Manor Properties)
- No more than \$500 of assistance will be given within any 6-month period of time.
- Last minute or emergency bills (i.e. Rent or Utilities) are not guaranteed to be paid on time.

Process:

1. All applications must be filled out completely by the person in need.
2. The Ministry or Community Group Leader then signs the application.
3. All benevolence applications must be turned in by a Ministry or Community Group leader. Prior to approval or disapproval the Benevolence Board will review all applications and may contact the leader and/or applicant.
4. All applications are reviewed weekly.
5. Once a decision is met, the applicant will be notified as soon as possible. If a check is needed, the request will be sent to Accounting. It may take up to 12 days to distribute the assistance.
6. Once the assistance is ready, it will be distributed in the manner requested on the application. ***Any check(s) given directly to an individual to deliver to the company will require a receipt, showing proof of payment. This must be turned into the Rock within 15 days. Failure to return receipts will result in disqualifying the applicant from receiving assistance in the future.***

Benevolence Aid Applications

Name: _____ Date: _____

Address: _____
Street City Zip

E-Mail: _____ Phone: (_____) _____

Birthdate: _____ Occupation: _____

Marital Status (circle one): Single Dating Married Separated Divorced Widowed

MARRIAGE AND FAMILY INFORMATION (If you are unmarried and have no children skip to next section)

Name of Spouse: _____

Spouses Age: _____ Religion: _____ Length Married: _____

Do you have any children? Yes No (If yes, please give names and ages)

Name Age

Name Age

Name Age

Name Age

ROCK CHURCH INFORMATION

Have you been attending the Rock for more than 6 months? Yes No If so, for how long? _____

Are you currently involved in a Community Group? Yes No If so, for how long? _____

Name of facilitator: _____ Phone #: _____

Are you actively serving in a Ministry? Yes No If so, what Ministry? _____

Name of Ministry Leader: _____ Phone #: _____

This information contained in this application is correct to the best of my knowledge. I authorize a character reference inquiry of myself from the ministry leaders that I listed in this document.

Applicant Signature

Date

Ministry or Community Group Leader Signature

Date

Ministry or Community Group Name/Location

For Office Use Only

Date Received: _____

Benevolence Board Decision:

Approved Denied

Date Reviewed: _____

Comments:

Date given to Accounting: _____

Date applicant contacted: _____

Date _____

Check given to applicant

Check mailed to company

Date receipts received: _____ Comments: _____