

Job Opportunity



Competitive

Position: Director of Children's Ministry

Job Vacancy Notice#: RC-22-05

Location: The Rock Church

Salary Range: Negotiable Depending on Experience

Employment Category: Regular Full-Time, Non-Exempt

Opening Date: 10 August 2005

Closing Date: Open Until Filled

Area of Consideration: All Sources

Brief Description of Major Duties: Provide and direct a comprehensive children's program (newborn through grade 5) designed to assist parents in teaching their children to become fully-devoted followers of Christ. Oversee all ministries related to children with the goal of assisting the senior pastor in accomplishing the mission and vision of The Rock Church as it applies to children. Develop and implement a strategic plan for Nursery through 5th grade. Oversee the planning and execution of all events, programs, and services for children (infants through 5th graders). Design, establish, and maintain an effective organizational structure. Recruit, train, supervise, and mentor paid staff and volunteer leaders who have a passion for shepherding and disciplining children. Develop and maintain the Children's Ministries budget. Research, select, and monitor the effectiveness/appropriateness of curriculum used by all Sunday School departments. Provide on-going training support for all paid and volunteer staff, including enrichment workshops and training materials. Coordinate and oversee the administrative work needed to effectively manage the Children's Ministries. Regularly communicate Children's ministry issues and concerns to the pastoral staff, board, and congregation. Develop and maintain appropriate safety and security guidelines including criminal background checks, training on health issues and procedures to ensure the safety of all children and staff.

Qualifications & Requirements: Christ-centered behavior (treating people with dignity, respect, compassion and integrity at all times). At least two years experience in a management or leadership position. Previous experience in a children's ministry. Excellent interpersonal skills. Excellent verbal and written communication skills. Legible writing skills. Strong organizational skills. Regular involvement in the Rock Church activities and events. Signed acknowledgement of the Rock Church Statement of Faith. Adheres to policies and procedures as stated in the Rock Church employee handbook. Must be a member of the Rock Church.

To be considered for this position, outside applicants are required to complete Application for Employment; in-house applicants are to submit an updated resume. Employee's performance and attendance record will be taken into consideration at the time of the selection process. Selection for an interview does not guarantee promotion or appointment to the position. As part of the employment process, The Rock Church may obtain a Criminal Record Check.

The Rock Church provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify Human Resources. The decision on granting reasonable accommodation will be on a case-by-case basis.

Full consideration will be given to all qualified applicants without regard to race, sex, color, age, physical handicap, or national origin. As a Christ-oriented, Bible-believing organization, the Rock Church does reserve the right to exercise preference on the basis of religion in all of its employment decisions.

To apply: visit the website at www.therocksandiego.org to download the application; mail application and resume to Human Resources, 2448 Historic Decatur Road #105, San Diego CA 92106. All mailed applications must be received by the closing date to be considered for the position.